Groundskeeper

About Woolman

Located in the Sierra Nevada Foothills, Woolman’s 240-acre campus includes soaring pine forests, diverse oak woodlands, lush wildflower meadows, an organic farm, and lodging facilities for campers and retreat guests. Woolman’s mission is to inspire and prepare individuals to work for peace, justice, and environmental sustainability and to deepen their personal and spiritual growth.

Woolman is a small nonprofit organization, growing this year to eight full-time staff. We value dialogue, collaboration, and continuous learning, providing professional development opportunities to staff. This is a pivotal moment in Woolman’s history as we shepherd the organization into a new direction. This position provides an opportunity to be a part of a small, dynamic team working to realize Woolman’s next chapter. Woolman at Sierra Friends Center is guided by core values of simplicity, nonviolence, truth speaking, silence, service, and a belief in the human spirit while surrounded by the physical, mental and spiritual healing power of nature. We practice radical acceptance, treating each person with dignity and respect. This is an institution based on Quaker values, but we are not a religious organization. Being a member of the Society of Friends is not a requirement of the job.

Groundskeeper Job Description

Reporting to the Site Manager, the Groundskeeper will manage and maintain Woolman’s 240-acre campus, including trails, woods, and 15 acres of lawns and irrigated pastures.

Responsibilities:

● Ensure that the grounds of Woolman at Sierra Friends Center campus are maintained to be green, well-kept, and safe.
● Regularly manage and remove all downed branches, trash, and debris from the site.
● Ensure vegetation is cleared away from roads, buildings & roofs for safety and fire prevention.
● Operate and maintain mower, tractor, weed whackers, hedge trimmer, gas powered pole saw, chainsaw, leaf blower, and log splitter, ensuring that all remain in clean and in good operating condition.
● Manage and operate irrigation system for 15-acre irrigated pasture and lawns, according to drought schedule; maintain & winterize.
● Work as a team member, assisting the Site Manager and Maintenance Assistant with other tasks as needed.
● Participate in staff meetings and collaborative staff work sessions.
● Occasionally help coordinate the work of volunteers as needed.

Qualifications: The qualified candidate will:

● Have experience and a working capacity to manage tree and lawn care, irrigation systems, and fire abatement for the organization;
● Be able to work an 8-hour day doing physical labor with occasional heavy lifting; and
● Be able to pass a background check.

This is a full-time, non-exempt position. Starting pay is $18 per hour. Benefits include healthcare, vision, dental, and 401K employer match. Interviews will be conducted on a rolling basis until the position is filled. To apply, send a cover letter and resume to coleenh@woolman.org.